

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF April 17, 2009

1) The DCTB Chair called the meeting to order and the roll was taken as follows:

<u>X</u>	Gary Dougherty, Chair
<u>X</u>	Wes Buchanan, Vice Chair
<u>X</u>	Ben Brown, Secretary
<u>X</u>	Joe Clase
<u>X</u>	Boots Sheets
<u>X</u>	Magnum Davis
<u>X</u>	Erwin Dugas
<u>X</u>	Denny Schooley, Executive Director
<u>X</u>	Crystal James, Administrative/Operations Manager
	Ginny Berry, Executive Assistant
<u>X</u>	Richelle Fout, Financial Analyst

2) Approval of Board Minutes

It was moved by Boots and seconded by Wes to approve the minutes of the March 20, 2009 board meeting. The motion carried. (09-04-01)

3) Operations Report

Rider-ship is up and on-time performance is up to 98%. Adjustments will be made to the fixed routes.

4) Marketing and Outreach Report

Denny told the board that Ginny is participating in the "Touch a Truck" program in Powell. It involves children exploring fire trucks, etc. and we are taking the trolley.

5) Coordination Report

Denny said that a proposal has been submitted to ODOT including a Mobility Management Center (One Stop Call Center). Also DATA has submitted a grant proposal for JARC funds for a voucher program.

It was moved by Joe and seconded by Wes to approve the application proposal for New Freedom Funding. (09-04-03)

It was moved by Wes and seconded by Joe to approve the application proposal for Job Access and Reverse Commute Funding (JARC). (09-04-04)

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6) Financial Reports

It was moved by Boots and seconded by Magnum to approve the financial reports for the month ending March 31, 2009. (09-04-02)

7) Discussion Items

a) ARRA Status

Denny mentioned that DATA is waiting for contract. Should be July or August when we start to see funds.

8) Action Items

a) Approval of Budget Revisions for CY 2009 (09-04-05)

Denny said that some items that were previously included in ARRA funds are no longer being funded and need to be moved.

It was moved by Boots and seconded by Joe to approve the revised budget for CY 2009 (09-04-05)

b) Approval of Facility Consultant (09-04-06)

We are at the planning stage for our 4 year capital and operating plan. Denny would like to hire a consultant to assist with the scoping process rather than rely solely on himself. He provided a proposal from Brown & Bills Architects. Total cost quoted was \$16,000. The board would like to invite Dave Bills to the next board meeting.

It was moved by _____ and seconded by _____ to approve engaging a facility consultant for the initial facility scoping process. (09-04-06)

This motion was tabled until after the next board meeting.

9) Discussion Items

a) Personnel responsibility changes

Denny asked the board if they would like to make changes to Article 5 of the board by laws to allow the DATA director to make personnel responsibility changes. The board expressed that they would still like to have responsibility changes brought to them.

10) Adjourn

There being no further business to transact, Magnum moved to adjourn the meeting with Ben seconding the motion. Meeting was adjourned.
